

## Iowa City – Coralville Hockey Volunteer Coordination Committee

### Target Members

4-6 members

### Duties

- Main objective is to coordinate and implement volunteer hours for each hockey family
- Will establish ways for each family to easily and conveniently divide duties associated with the support and growth of the ICH youth hockey program
- Will provide sign-up sheets with detailed descriptions of each duty and ensure the follow-up of responsibility to those assigned or designated
- Will create and implement a tracking system for volunteer hours

### Time Requirement

The committee will meet on a routine basis (at least monthly during the active season) and create reports to the Board. The committee will be established and ready to coordinate hours prior to the beginning of the season.